



**BOARD OF ACCOUNTANCY**  
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Reset

## OUT-OF-STATE FORM

(CALIFORNIA CANDIDATES TAKING THE CPA EXAM IN ANOTHER STATE)

This form must be completed if you are qualified to take the California CPA Examination in another state. Refer to the Information For CPA Candidate brochure for the qualifications to sit out-of-state. If you qualify, you must submit the appropriate documentation, fees, and photo with your application.

Mark the appropriate items below:

- ☐ Enclosed is a letter from the Dean of the Registrar of the University stating that I am a full-time student, for the current semester of \_\_\_\_\_.  
**Transcripts, registration forms are not valid documents.**
- ☐ Enclosed is a letter from my employer stating that I am permanently assigned in California and have been temporarily transferred to another state, for temporary employment beginning on \_\_\_\_\_ through \_\_\_\_\_.
- ☐ Enclosed is a copy of my military duty orders.
- ☐ Enclosed is \$ \_\_\_\_\_ proctoring fee for \_\_\_\_\_ (proctoring state).  
 (Verify with the proctoring state for the appropriate payee's name) This fee is in addition to the California Out-of-State processing fee.
- ☐ Enclosed is a "2 X "2 photo to be sent by California to the proctoring state.

First Name, Middle Initial \_\_\_\_\_

Last Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Country \_\_\_\_\_

Daytime/Message Phone \_\_\_\_\_

Fax Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

Social Security Number \_\_\_\_\_

Location Requested: \_\_\_\_\_ (City & State)  
 (Please note that some states have designated sites)

Subject: LPR ☐ AUD ☐ ARE ☐ FARE ☐ ALL SUBJECTS ☐

Signature: \_\_\_\_\_ Date: \_\_\_\_\_